



UNGOOROO

Marrung-Ku-Wiya

To Proclaim or Make Known

November  
2009

Issue 004 Nov 09

## 2009 Indigenous Business Award for Ungooroo Aboriginal Corporation

**T**he Ungooroo Aboriginal Corporation has been identified as the best Indigenous Business at the Hunter Business Enterprise Centre Inc's(BEC) Business Excellence Awards.

The award recognises the hard work and dedication put into providing the Indigenous community with a business they can connect with and be proud of.

"The award means a tremendous amount to the directors and the Aboriginal community in the Hunter," explained Ungooroo Aboriginal Corporation Manager Taasha Layer.

Mrs Layer said the business appreciated the support that the Hunter Region BEC provided in assisting with implementing programs.

"We have also had huge support from Coal and Allied's Aboriginal Development Consultative Committee," Mrs Layer said.

Taasha Layer also wanted to express a huge 'Thank you to the Directors of Ungooroo Aboriginal Corporation for their willingness to learn and willingness to grow and for their community and self-sacrificing spirit, they are a pleasure to work for and with and have set a Bench mark and model for other businesses to aspire to'

Applications for the award came from a wide demographic with businesses from Port Stephens, Murrurundi and Newcastle business that were nominated for the award.

.In the application, businesses had to explain a number of aspects of the business including their major activities, supplementary activities and any innovations implemented

The business has been successful in their Tender as a Joint Venture with Hopkins Recruitment Solutions and Communication Wise for an Indigenous Employment Program and Business Support Panel.

"This will enable us to establish a client base here for employment opportunities and provide our community with assistance in areas of training, employment and business support," Mrs Layer said about the future possibilities of the business.

"The business is thrilled about the prestigious awards and the number of opportunities that it may open up for the Aboriginal community.."



## ‘Assistance and Recruitment Drive’



Ungooroo Aboriginal Corporation in partnership with Hopkins Recruitment, Communication Wise, JOBLINK PLUS, New Careers for Aboriginal People, Upper Hunter Community Services and Aboriginal Youth Support Worker would like to extend an open invitation to all Jobseekers who are looking for that little bit extra in personalised job seeking support to utilise the combined services of a range of recruitment experts currently operating in conjunction with Ungooroo Aboriginal Corporation.



**Staff and computers will be available to assist with the following recruitment services being provided.**

### Online Applications

- Written Applications
- Updating of Resumes
- Addressing Selection Criteria
- How to write an Effective Cover Letter*
- Interview Techniques
- Where and How to apply for a job
- Job Search Skills
- Current Employment Opportunities
- Training Needs Identified
- On-going Mentoring Support



Please phone the office on 65715111 for dates and to register for assistance....

### **Great Employment Opportunity:**

#### ***Indigenous Full-time Traineeship at ANZ—Muswellbrook Benefits of a Traineeship***

- You will be supported by a dedicated ANZ Team and Indigenous mentors
- You will develop excellent customer service and sale skills
- You will complete a Certificate 111 qualification in Financial Services

To kick start your career, you can apply for an ANZ Traineeship by submitting your Resume and a covering letter to [indigenousemployment@anz.com](mailto:indigenousemployment@anz.com)

# Computer Literacy Training at Ungooroo

Ungooroo Aboriginal Corporation in conjunction with Communication Wise and JSA Providers have initiated a Pilot Program for Computer Literacy & LLN Courses at Ungooroo Training Facilities. These will commence 2 December and 9 December 2009 as a Pilot Program with additional courses throughout 2010. This class is already filled, but please show any expressions of interest for next years classes.

The Content of the sessions are as follows:

## Day 1 Email

- Correct use of a computer (OHS)
- Email (setting up a hotmail account, using email)
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## Day 2 Online applications

- General computer literacy (software, hardware, applications)
- On line applications

**You must be registered with a Job Service Provider (JSA) or there is a fee for service charge**

## Training Room Facility

Training Room Facility for Training, Workshops, Business Focus Groups, Community Consultations. If you wish to hire the room, please call us on 65 715111





**UNGOOROO**

**ABORIGINAL CORPORATION**

ABN: 64 020 872 467

## Business Focus Workshops

Dates for Workshops are as follows:

- 19th January 2010 @10.30 am
- 16th February 2010 @ 10.30am
- 16th March 2010 @ 10.30am

Cover subjects :

**Are you ready for Business?**

**Planning for Business**

**7 Steps to Business Success.**

Please phone the office on 65 71 5111 for a booking in the New Year as seats have already filled for this year.

**FREE Excellent Accredited Training Opportunities for the Aboriginal Community at Singleton**

### **Certificate IV**

### **Occupational Health and Safety**

### **(BSB41407)**

#### **Career Opportunities**

- Occupational Health and Safety Officer
- Occupational Health and Safety Coordinator
- Safety committee members and representatives

#### **Existing Worker Program**

10 days face-to-face training with supported self study and assignment work

#### **Job Seeker Program**

14 days face-to-face training with supported self study and assignment work

Training will commence at Singleton on the 11th December, if you wish to have further information regarding courses, please do not hesitate to contact office on 65 71 5111 or 1300 305 072 or email

[training@pegasus.net.au](mailto:training@pegasus.net.au)

- The Productivity Places Program (PPP) is funded by the Australian Government Students with a disability \$0
- **Aboriginal and Torres Strait Islander student \$0**



# UNGOOROO

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Ungooroo Aboriginal Corporation would like to congratulate and promote a few of our members that have worked hard through the year and have been assisted through the AEDO Program and NEIS Program through the BEC at Kurri Kurri .

Larry & Jaime Everleigh—ACRES—Rural Fencing and Contract Work, they have both successfully completed their CERT 1V in Business Management as part of the NEIS Program. If you would like to contact Larry or Jaime , contact details are below:

## “ACRES”

ABN: 53 439 964 291

Rural Fencing & Contract Work

Domestic, Rural, Industrial Fencing and General Labour Hire

Please phone Larry or Jaime on **0403156593** or email

[acresruralfencing@hotmail.com](mailto:acresruralfencing@hotmail.com)

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## ART Work For Sale at Ungooroo



The painting above is Traditional painting using Ochre colours. If you wish to view more paintings, please come into the Ungooroo Gallery...

Painting below is depicting Singleton Community and of surrounding mines in the area with hills in the valley behind.



# Ungooroo Services Schedule and Information

## Elders Morning Tea

Elders Morning Tea will be held at Ungooroo on Tuesday 15th December 2009 at 10.30am.

## AGM

Next Annual General Meeting will be held on 30th November 2009 at 6pm at Ungooroo. Resolutions regarding adopting constitution under the new act will be presented for members.

## IBA to Assist with Indigenous Homeownership

Indigenous Business Australia (IBA) will be conducting a workshop and individual interviews with for anyone interested in buying their own home. Richard Burton a representative for IBA will be available date to be determined.

## Awabakal Doctors Available

A representative from the Newcastle's Awabakal Aboriginal Medical Service is available once a fortnight beginning Thursday 19th November 2009. Please contact Ungooroo to make an appointment to see a medical professional.

## Training Room Facility

A training room is available to be used by any organisation that needs a venue for training courses or conferences. Catering is available when the training room is booked. Call us to book today!

## Courses Held at Ungooroo Training Facility

- Computer Literacy
- Aboriginal Historical Workshop 1st Dec 09
- Other courses to be announced in New Year
- If you are interested in participating in course, please do not hesitate to contact office for details.

## Resume and Job Workshops

A New Careers for Aboriginal People (NCAP) officer, Darren Wright, will be conducting Resume Writing and Job Ready workshops at UAC for Jobseekers & School Leavers on January 2010, February 2010 & March 2010

## Aboriginal Legal Services

Ungooroo staff is able to work with ALS on behalf of clients and can assist with client contact.. In addition, Ungooroo can deliver outreach services in partnership with ALS on various topics.

## Families First

Ungooroo can arrange and facilitate a meeting with a field officers to provide assistance with children and child related issues.

## Aboriginal Historical Awareness Workshop

The next Aboriginal Historical Awareness Workshop will be held Tuesday 1st December. If you or staff are interested in attending, please call the office for a booking time , seats are limited. New dates will be set for 2010 for workshops.

## New Logo and Website

Ungooroo Aboriginal Corporation is waiting for completion of New Logo and Webpage to be launched. Members and Community will be notified of Launch of new Website and Design.

## LandCare

Ungooroo Aboriginal Corporation is a registered LandCare Group. Landcare is a national network of thousands of locally-based community groups who care for our country.



Ungooroo Aboriginal Corporation has been supported by Coal and Allied, Aboriginal Development Consultative Committee.